

# Unity Partners Board of Directors Meeting Record

**When:** Wednesday, February 23, 2011, 11:00 am- 1:00pm

**Where:** Project Unity office on 29<sup>th</sup> Street

**Who:**

X	Burback, Don
	Erwin, Bill
	Fifer, Danielle
	Haddox, Dick
X	Hale, Ronnie
X	Malave, Gina
X	McGuire, Jeannie
X	Parrish, Linda
	Portales, Rita

**Non-Board Members Present:** Ella McGruder, Gretchen Sippial, and Laura Lombardo of Project Unity

**Handouts:** Agenda, Income and Expense by Month Charts, One Signature Checks, Profit and Loss YTD Comparison, and 2011 CSBG grant documents.

There was a brief discussion regarding Project Unity's involvement in the recent Homeless Point in Time Count. Jeannie then explained that Dick Haddox's DASH presentation was successful. The Bryan City Council and Mayor Bienski were supportive of the ideas that were presented.

Gretchen reviewed One-Signature checks, Income and Expenses by month, and Profit and Loss YTD Comparison. She stated that Project Unity applied for an increase in the line of credit, but it was rejected by Wells Fargo. The agency was told to re-apply after the next audit.

There was discussion about board approval of original line of credit and the line of credit increase request. Ronnie requested a copy of Project Unity's borrowing resolution. Jeannie explained that Project Unity was required to have board approval on original line of credit to become a non-profit. She stated that the last time the line was increased was about five years ago. Jeannie suggested that the board approve the line of credit renewal each year.

The board discussed the possibility of the COG lowering the rent. Jeannie explained that it was an unlikely possibility, but that Project Unity is no longer renting the storage room at the COG which saves the agency \$6000 per year.

The board discussed federal and state budget cuts and how they might affect the agency. The greatest problem every month is siloed funding. Jeannie stated that, yes, Project Unity could exist as an HIV program, but it would be unable to fulfill its intended purpose. Gretchen further stated that Project Unity is one of the only organizations with the flexibility to help with services that other organizations cannot provide.

Jeannie stated that when Safe Harbour was dropped by CASA Project Unity took it because it is a need in the community. Project Unity exists to serve the needs of the community and the needs are always changing. Ronnie recommended that Project Unity not take on any additional programs at this time.

Jeannie said that, as discussed at the Board Retreat, her current focus is Intake 1. Jeannie explained the CSBG grant and IOOSA to the board. Project Unity submitted an application for CSBG funding of \$125,000. Through this proposal, Project Unity would continue its partnership with the BVCOG Housing Choice Voucher Program. This partnership would allow the effects of Intake 1 to be documented. Jeannie stated that the Family Solutions committee is very supportive of Intake 1 and is willing to speak with state representatives, namely Fred Brown. Board members discussed the viability of Intake 1 in the current economic climate.

Gretchen asked the board if they wanted to be informed about applications for additional funding. Ronnie stated only if it would drastically affect finances. Jeannie stated that Project Unity's funding is stable through August 31, 2011. Linda inquired if there is enough money to cover costs if Project Unity had to close. Jeannie stated that Project Unity would be able to close without liability.

Meeting ended at 1:00 pm

**The next Unity Partners Board meeting will be held March 23, 2011**